**Trig and Related Course Team Log**

**Date: 2.6.13**

**Team members present:**

Andy Anderson, Laura Shahidpour, Tesa Edwards, Eric Helkowski, Tim Sirois, Jen Loewenstein, Elizabeth Waller, Debby Finn

**Summary of discussion, activities, and work conducted (bullet points will suffice):**

\*Discussion of starting to revamp the trig and related course team

- we need a clearer direction for course outline.

-Targets need to be clearly defined

-Core topics need to be outlined with optional topics also listed

-common agreements about calculator use and importance of showing work

-This course needs to me streamlined between teachers.

\* we decided that it would be good to start with second semester. We want to outline the topics and order.

\* we had a good conversation about the topics and pacing for chapter 4.

\* We started chapter 14 Prob and Stats but only started the counting principle when we ran out of time.

**For our next meeting we need to do the following:**

We will make 3-4 targets for chapter 4

We will make 3-4 targets for chapter 14

We also want to complete the topic outline for Chapter 14: Prob and Stats.

**2 minute feedback loop:** This course will take a lot of time to start over. We need to get all teachers new to course and those who have taught it before on the same page. To do that we need to have solid targets and general topic outlines.

**Next meeting**: Feb. 13th 2013

**Location:** A205

**Date: 2.13.13**

**Time: 8:30-9:00**

**Team members present:**

Andy Anderson, Laura Shahidpour, Tesa Edwards, Eric Helkowski

**Not present:** Tim Sirois, Jen Loewenstein

**Summary of discussion, activities, and work conducted (bullet points will suffice):**

\*We came up with 3 core targets for chapter 4.

\* We discussed graphing trig functions. We agree that it is not necessary for students plot multiple points but more important to work with parent graph and shift.

\*We discussed pacing for chapter 14. Section 1: Calc ok for computation

\* Discussed ways to teach prob of union.

**For our next meeting we need to do the following:**

Continue to work on core targets and pacing for chapter 14.

**2 minute feedback loop:**

We are working to align 2nd semester. We have made good progress for chapter 4.

**Next meeting**: Next Week

**Location:** A205

**Date: 2.19.13**

**Time: 1:50-2:50**

**Team members present:**

Andy Anderson, Laura Shahidpour, Tesa Edwards, Eric Helkowski

**Not present:** Tim Sirois, Jen Loewenstein

**Summary of discussion, activities, and work conducted (bullet points will suffice):**

We continued to discuss chapter 14 pacing.

See Trig and Related pacing for most current updated course pacing.

We created 4 targets to guide our lessons for chapter 14.

We also began our work on chapter 12.

**For our next meeting we need to do the following:**

We will continue working to pace out chapter 12 and set up targets for the chapter.

**2 minute feedback loop:**

Our work is moving in the right direction. We have completed pacing and targets for two chapter and started the third.

**Next meeting**: Tomorrow

**Location:** Professional Library

**Date:** 2.20.13

**Time:** 8:00-9:00

**Team members present:**

Andy Anderson, Laura Shahidpour, Tesa Edwards, Eric Helkowski, Jen Loewenstein

**Not present:** Tim Sirois

**Summary of discussion, activities, and work conducted (bullet points will suffice):**

\*We created four learning targets for chapter12.

\*We paced out chapter 11 and added 1.8 into chapter 11.

\*We created one target for chapter 11 that covered the three main goals.

**For our next meeting we need to do the following:**

We will not start working on the second semester final.

**2 minute feedback loop:**

We feel we have a good outline for second semester. We are in a good position to start the final.

**Next meeting**: 3.6.13

**Location:** A205

**Date:** 3.6.13

**Time:** 8:00-9:00

**Team members present:**

Andy Anderson, Laura Shahidpour, Tesa Edwards, Eric Helkowski, Jen Loewenstein

**Not present:** Timmy Sirois

**Summary of discussion, activities, and work conducted (bullet points will suffice):**

2nd semester final: We discussed the idea of the curve from first semester and how large it was. We felt that first semester had fair questions so it begs the question do we allow the students to get the grades or do we adjust our testing/teaching.

The concern was at the lower end and students getting passing grades without earning half the points on the final.

The second semester final should be made again with fair questions and the curve discussed after the test.

We reviewed the final and created questions that match the targets we created for the chapters.

Each form needs to cover each target specifically. The extra questions will be created from the chapter.

We viewed our targets and determined the best ways to ask those questions on the final (multiple choice/free response)

We have created and adjusted final questions for Chapter 4.

**For our next meeting we need to do the following:**

We will continue to create final questions.

**2 minute feedback loop:**

We have completed pacing, targets and are working on the final.

**Next meeting**: 3.20.13

**Location:** A205

**Date:** 3.20.13

**Time:** 8:00-9:00

**Team members present:**

Andy Anderson, Laura Shahidpour, Tesa Edwards, Eric Helkowski, Jen Loewenstein

**Not present:** Timmy Sirois

**Summary of discussion, activities, and work conducted (bullet points will suffice):**

Our discussion started right where we left off. We reviewed the targets and compared to the current trig and related final. We removed some questions and added questions to reach our new targets. We also reworded questions to better fit the language we chose to use.

Our goal was to work as a group to complete these questions so to keep us all on the same page. Last year we divided up the topics and questions and pieced the final together and we did not feel it created a final that everyone felt they owned.

**For our next meeting we need to do the following:**

We will pick up with chapter 14.

**2 minute feedback loop:**

We have gotten ourselves into a good position to work on the final with enough time to write questions that best test our targets.

**Next meeting**: PSAE testing days

**Location:** A205

**Date:** 5.8.13

**Time:** 8:00-9:00

**Team members present:**

Andy Anderson, Laura Shahidpour, Tesa Edwards, Eric Helkowski

**Not present:** Timmy Sirois

**Summary of discussion, activities, and work conducted (bullet points will suffice):**

* Semester 2 review packet was reviewed and edited
* Format was edited
* Content was evaluated
* Questions added to mirror the amount of class devoted to topics
* Added more questions on conics
* Added more exponential questions

**For our next meeting we need to do the following:**

We will do a final review of the final exam. Course team members will review final prior to meeting to bring in any recommended changes.

**Next meeting**: 5.15.13

**Location:** A205