**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_1\_\_

Date:\_\_9/7/201\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Facilitator:\_\_\_\_Andy Anderson\_\_\_\_\_\_

Team members present:

Tesa Edwards, Laura Shahidpour

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* Completed Course Team Self-assessment
* Set Team Goals for Semester 1

For our next meeting we need to do the following:

* Establish Team norms
* Select one common assessment

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

We became familiar with posting to the Wiki, reestablished a sense of purpose for our course team, and are excited to continue course team work.

Next meeting:

Date:\_\_\_\_\_September 21\_\_\_\_\_\_\_\_

Location:\_\_\_\_\_Math Office (A209)\_\_\_\_\_