**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. 1

Date:\_\_\_\_\_09/05/2012\_\_\_\_\_\_\_\_

Team members present:

Tiffany Decker, Bridget Fahrner, Debbie Lewicki, Ambar Rizwan

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* The targets written for the course are complete.
* We have identified the target for the basis for a Common Formative Assessment (CFA) cycle as:

“I can describe people and places.”

* We discussed the possibility of doing the composition portion or the speaking part of the final exam during the week before winter break.
* We are interested in piloting a textbook DVD series that has a “telenovela” component.

For our next meeting we need to do the following:

* Teachers of Spanish II Honors will bring the examples of completed formative assessments.
* We will compare the results of formative assessments.

Future meeting: February 22 (A306)