**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_\_1\_\_\_\_\_\_

Date:\_\_\_\_7/9/2011\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Facilitator:\_\_\_\_\_The team- Fahrner, B; Boncosky, D; Hagopian, N; Cordova, H and Acosta,J\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present: All of the above

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

1. We are looking at the FOUR common assessments to be used with Spanish 3 Regular/ Honors.
2. We are also going to look at the current assessments for both courses to align them with the Core Targets that need to still be written.

For our next meeting we need to do the following:

1. We will decide on the FOUR common assessment to be implemented.
2. We will look at the last quizzes/ exams given for the first Unit of these courses.

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

The meeting was very productive. We are excited about the work coming ahead of us!

Next meeting:

Date:\_\_\_\_\_\_\_\_\_Determined by the calendar\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_\_\_A 304\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_