**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_2\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_9May12\_\_\_\_\_\_\_\_\_\_\_\_\_ Facilitator:\_\_\_\_A. Fay\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

* C. Hill
* H. Hill

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* Used Mastery Manager Reports to analyze which questions students had difficulty with on the 2003 APES released exam.
* Dissected questions and discussed ways to ensure students exposed to concepts in future years.
* Compiled list of topics of deficiencies [See document “Analysis of 2003 APES Practice 9May12”] (C. Hill).

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

* Productive
* Good activity
* Like the Mastery Manager Reports – Gave useful information

Next meeting: Analyze questions 50-100 of 2003 APES released exam.

Date:\_\_\_\_\_23May12\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_G115\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_