**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_4\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_2Nov11\_\_\_\_\_\_\_\_\_\_\_\_\_ Facilitator:\_\_\_\_A. Fay\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

* J. Gorleski
* H. Hill
* C. Hill

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* + Discussed Formative vs. Summative Assessments
    - John identified activity which students write quiz questions – formative
  + APES team picked 2003 APES Free-Response Question 2 to be first common assessment.
    - Opportunity to graph
    - Requires reading comprehension
    - Well developed rubric
    - Very common for all APES teachers to use in class – fits well.

For our next meeting we need to do the following:

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

* Consensus on the common assessment
* Spectacular
* Adrift
* Built upon progress from last meeting

Next meeting: Build Rubrics for Common Assessments

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_G115\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_