**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_\_1\_\_\_\_\_\_

Date:\_\_9/7\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Facilitator:\_\_\_\_\_Betti Patterson\_\_\_\_\_\_\_\_\_\_

Team members present:

Weifang Wang, Hanna Pashtan, Betti Patterson

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

Our First –Year Multi Language course Team met this morning to discuss team norms. We went over the various categories of listening, confidentiality, decision making, participation and expectations. Because we have only three members and we teach different languages, we don’t foresee major problems, but we have agreed to resolve conflicts within our group by compromising. We will divide tasks when needed and encourage each member to contribute by asking for feedback. We will evaluate our team’s work by testing our final product in the classroom with our students

For our next meeting we need to do the following:

Check State standards and targets to compare languages.

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

Next meeting:

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_9/21\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_\_\_\_\_A 305\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_