**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_8-28-13\_\_\_\_\_\_\_ Facilitator:\_\_\_\_\_\_Lars Nelson\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Chris, Sue, Brian, Lars, Aaron, Kunal, Kerry

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

Planned outline of Team meetings for the year

Discussion of current targets and possible need to make changes

Discussion of interventions based on prior assessments of targets

For our next meeting we need to do the following:

Review 1st semester targets, assessments, data

Organize possible interventions

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

A lot to do this year, want to talk about what data we need to collect, we are heading in a good direction, let’s focus more on practical interventions this year, need to compile interventions based on unit so all have access (google drive, etc).

Next meeting:

Date:\_\_\_\_9/4/13\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_\_\_G101\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_