**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_11/6/13\_\_\_\_\_\_\_\_ Facilitator:\_\_\_\_\_Nelson\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Kunal, Sue, Kerry, Lars, Brian

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* CFA use on Google Forms
* CFA data analysis on Google Forms
* Physics AP-1 discussion

For our next meeting we need to do the following:

* Analyze data from 2nd quarter CFA
* How do we grade correct Units in assessments?

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

Need to add questions to Forms (where are you in this Unit, Beginning/Middle/End?, Concern that Physics H students cannot take AP-1, we should agree on how to grade correct Units in assessments, problem with use of InSpire calculators in learning algebra manipulation

Next meeting:

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_