**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_**9-5-12\_\_\_\_\_\_\_** Facilitator:\_\_**Kate Silber and Beth Peterson \_\_\_\_\_\_\_\_**

Team members present:

**Julie Felichio**

**Cathy Pepsnik**

**Jonathan Weiland**

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

**We finished the first quarter assessment. Beth showed us Mastery Manager and we set up the first quarter assessment. We will complete the assessment by Sept 14th.**

For our next meeting we need to do the following:

**Analysis of the data for the first quarter assessment.**

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

**We ran out of time for a feedback loop today.**

Next meeting:

Date:\_\_\_9-13-12