**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_\_\_\_\_\_\_\_

Date**:\_1-9-13 \_\_\_\_\_\_\_\_\_\_\_\_\_** Facilitator: **Kate Silber and Beth Peterson\_\_\_\_\_\_\_\_\_\_\_\_**

Team members present:

**Cathy Pepsnik**

**Jonathan Weiland**

**Shannon Bain**

**Julie Felichio**

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

**We discussed the possible 3rd quarter formative assessments. We talked about how to process the data in a way that got the results back to students and also to help us assess understanding. We discussed the best way to develop a rubric. Will take a random sampling of responses to record.**

Data reports will be collected by Feb 19th and discussed during the course team time.

For our next meeting we need to do the following:

**We will use inner rater reliability to look at data and develop a rubric. We will look at bell ringers used as a formative assessment.**

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

**Thought provoking**

**Support**

**In lightning**

**Assessments**

**Practical**

**Timing**