**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_\_\_\_\_\_\_\_

Date:\_\_**2-22-12**\_\_\_\_\_\_\_\_\_ Facilitator:\_**Kate Silber** **and Beth Peterson\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

**Cheri Byrnes**

**Jonathan Weiland**

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

**We looked at our 3rd quarter formative assessment for the data received. We determined that picking a name and explanation was not the best approach and therefore only analyzed the explanation. We organized the data by class and when the assessment was given to the students.**

**Please see excel spread sheet on the Wiki.**

For our next meeting we need to do the following:

**Design 4th quarter formative assessment**.

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

**Effective pre -assessment**

**Disappointed at ambiguity of our questions. Leads to many interpretations**

**Hard to write good formative assessment.**

Next meeting:

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_