**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_\_\_\_\_\_\_\_

Date:\_\_**4-23-13 and 4-24-13**\_\_\_\_ Facilitator:\_**Kate Silber** **and Beth Peterson**

Team members present:

**Shannon Bain**

**Cathy Pepsnik**

**Julie Felichio**

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

**We looked at our 4th quarter formative assessment. Please give the 4th quarter during the evolution/human evolution unit for our May 8th. Next year we need to look at when we give assessments to make sure they are timely for all teachers.**

**We revisited the junior process targets. How do we asses process targets outside of lab reports? How do our junior process targets overlap with previous year targets?**

For our next meeting we need to do the following:

**Analyze 4th quarter formative assessment data**. **Continue our discussion** **of process targets.**

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

Next meeting:

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_