**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_**2-1-12**\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Facilitator**:\_\_\_\_\_Kate Silber and Beth Peterson** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

**Cheri Byrnes**

**Jonathan Weiland**

**Cathy Pepsnik**

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

**Beth discussed how mastery manager was used on the summative assessment (final exam).**

**We discussed how the objective list correlated to the summative assessment and was used to focus the final exam review.**

**Discussed 3rd Quarter formative assessment – genes, chromosomes, and DNA.**

**Sent the assessment to the team and asked for data to be returned by Feb 17th.**

For our next meeting we need to do the following:

**Will continue our work on developing assessments.**

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

**Learned something new**

**Progress**

**Engaging**

**Interesting**

Next meeting:

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_