**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. **1**

Date: **9/7** Facilitator: Debbie Dicker

Team members present:

**Debbie Dicker, Robin Gapinski, Nancy Nevarez**

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

**We decided to focus on learning targets and concept targets. We discussed the wording of the checklist students will be given at the end of each unit.**

For our next meeting we need to do the following:

**Continue writing targets for each unit in the course. Determine what should be consistent between “regular” and “survey”.**

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

Next meeting:

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_