**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

**Meeting No.**  2

**Date:** 10-12-2011 **Facilitator:** Bill Johnson

**Team members present:**

Sarah Douglas, Bill Johnson, Bobbie Monroe and Chris Riley

**BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):**

Discussed and completed Norms Worksheet

Discussed Attendance and Participation as a summative assessment because it is a large part of the students’ grade.

Began discussion on different types of formative assessments that we use in our classes

**For our next meeting we need to do the following:**

Continue to work on formative assessments and targets for the different units in Lifetime Sports

**2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:**

We continues to share our ideas in a very open, positive and collegial

**Next meeting:**

Date: October 19th, 2011

Location: TBD