**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_1\_\_\_\_\_\_

Date:\_\_\_06/27/2011\_\_\_\_\_\_\_\_ Facilitator:\_\_\_Krull, Gwen\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Jesse Villanueva

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

-Reviewed Level 1, 2, 3 Speaking Targets

-Compared targets with WIDA Speaking Rubric and Speaking Test Scoring Scale

Approaches, Meets, Exceeds

-Created a three task Speaking formative assessment format (for 1st quarter) using Speaking Targets and

Speaking Test Scoring Scale

Task 1 (Level 1 Speaking Target); Task 2 (Level 2 Speaking target); Task 3 (Level 3 Speaking target)

-Added meeting agendas to our Meeting Planner (for first two days)

(review summer work (introduce speaking assessment);

day two: Speaking Test Scale (Wida Training- exceeds, meets, approaches);

day three: finish oral assessments & work on writing (should have format available)

For our next meeting we need to do the following:

creating an example to model as a Speaking Formative Assessment that uses Speaking Test Scoring Scale

exponent; base; inverse; What is the slope of the line: What equation form: Explain Substitution Method

adapt WIDA Oral Training (use Testing Manual) for mainstream teachers

review writing targets and compare with Wida Can-Do’s and Writing Rubric

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

Great time to review the work we have done over the past years. Helped clarify what materials we want to keep and use as we create our formative assessments.

Next meeting:

Date:\_Wed. June 29, 2011\_\_\_\_

Location:\_\_\_Krull’s Office HPHS\_\_\_