**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_\_\_\_\_\_\_\_

Date:\_\_2-8-12\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Facilitator:\_\_\_\_B Harvey\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present: Caroline Schneider, Olivier Loubieres, Barb Harvey

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

Looked at sample “email” prompts to use for common formative assessment in writing across all French courses.

Discussed topics for “email” prompts for French II and III courses (won a trip – where to? Activities?) and for French IV,V, AP courses (media related – survey to answer or internship offer)

For our next meeting we need to do the following: identify rubrics for evaluating the writing. Write the actual email prompts.

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here: it was productive as we were able to look at expectations on the new French AP exam and discuss how we can support student growth and learning throughout the French curriculum and meet demands of the AP exam.

Next meeting:

Date:\_\_2-22-12\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_\_A308\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_