**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

**Meeting No**. \_\_\_\_\_\_\_\_1\_\_\_

Date: September 7, 2011 **Facilitato**r Amy Burnetti

**Team members present:**

Carrie, Stacy, John, Dave & Amy

**BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):**

-Need to obtain a copy of state consumer Ed requirements

-Concern discussed getting buy in for the overall process by all stakeholders

-Discussion regarding “15 Fixes for Grading” and other formative assessments methods Amy and Dave were exposed to over summer target workshop, information shared by Dave

**For our next meeting we need to do the following:**

1. Discuss and review “15 Fixes for Grading” prior to next meeting

2. Team Leader will obtain list of Consumer Ed State Requirements

3. All team members will bring a list of all consumers Ed units covered in each class in an effort to begin a universal consumer Ed overall target list.

**2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:**

-Big job in changing mindset, lots to learn and retraining ourselves in our thought pattern.

**Next meeting:**

Date September 21 2011

Location: same location John’s room