**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

**Meeting No**. \_\_\_\_\_\_\_\_8\_\_\_

Date: April 24, 2012 **Facilitato**r Amy Burnetti

**Team members present:**

Carrie, Stacy, John, Dave & Amy

**BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):**

-Spent 2.5 hrs completing our second unit, banking

-Team members brought all assigned items based on last meeting allocation

-Developed how material would be delivered to students and created multiple formative assessments for each target

**For our next meeting we need to do the following:**

-We will plan on collaborating with another course team to discuss this past year’s work and what they think next year will look like.

**2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:**

-Had a great meeting and continued our collaborative work!

**Next meeting:**

Date May 9, 2012

Location: TBD