**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

**Meeting No**. \_\_\_\_\_\_\_\_6\_\_\_

Date: April 11, 2012 **Facilitato**r Amy Burnetti

**Team members present:**

Carrie, Stacy, Dave & Amy

**BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):**

**-**Discussed the Course Team Leader Meeting from last week

-All team members reviewed the Wiki for benchmarking against other departments

-Reviewed Banking Unit Targets and edited where necessary

-Discussed desire for whole team to attend June 13 & 14 workshops

-Divided up banking targets with goal to complete unit on April 23 meeting

**For our next meeting we need to do the following:**

-Each member will bring discussed items to meeting on April 23rd; we will meet for two hours

-The remaining two collaboration meetings will be used to brainstorm all common Consumer Ed Units and goals for the June 13 & 14th meeting.

**2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:**

Have a very clear plan on the next two months of work

**Next meeting:**

Date: April 23, 2012 Location: Fine Arts Office