**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_1\_\_\_\_

Date:\_\_\_8/28/13\_\_\_\_\_ Facilitator: \_\_Jen Ochsner\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Jen Ochsner Jeremy Runyan  
Debby Finn Laura Shahidpour

Megin Khoshaba Deb Wilson

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* Talked about pacing: goal is to get through Chapter 6 for the 1st semester final (assuming we take the final in January, as opposed to the pre-winter break finals option)
  + Most of Chapter 2 has been eliminated
  + Constructions can be added into 1st semester if there is extra time
* Final exam before or after Winter Break
  + Drawbacks of having it before break was that many students weren’t in “final exam mode”—some teachers experienced students who treated it as a regular test, and not a final exam
  + Giving it in January allows us for extra time, given some of the changes we’ve made in the curriculum, it’s nicer to have a little bit of a buffer for time
  + If ALL finals were before winter break (school-wide), the geometry course team would absolutely be on board
* Navigator/nSpire concerns addressed
* Assessment Bank: we can update it as new good questions come along (higher order thinking skills, coordinate geometry, explain/compare/contrast/analyze, etc.)
* Alignment within the Course Team
  + Re-Take Policies: Are the students who truly aren’t achieving the ones that benefit from a re-take?
  + One of the keys is reaching out to the kids who NEED the re-take
  + As long as we’re OPEN to the idea of a re-take, that’s a reasonable alignment
  + It’s going to look different not only in every class & with every teacher, but also with every student

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

* Goal for next week: Look at the Assessment Bank, pick a few problems (common core) to put on the Chapter 1 Test

Next meeting:  
Date: \_\_\_TBD\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
Location:\_\_\_\_\_A207