**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

**Meeting No.** \_\_\_\_1\_\_\_\_\_\_\_

**Date:\_\_\_**9/21/11\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Facilitator:\_\_\_\_**Richenda Petersen\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Team members present:** Eliana Asebey and Richenda Petersen (Katie Wynhoff’s daughter is sick, and Elissa Briggs is on two course teams so we sent her to American Studies in order to make connections with regular education)

**BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):**

1. Goal – come to agreement on skills and ways to develop them and communicate on them so we will document what was done and for those who are appropriate, help them to move to appropriate placement in SPE or DPE as sophomores and juniors
2. Agreed on common ability assessments with each other, modeled after regular education in areas of- reading fluency (FORF and possibly 6-minute fluency),   
   reading comprehension (MAZE),   
   and writing/language (Microsfot Word REadbility Statistics as proof of spellcheck, and used to document/measure number of words, sentence length, word length, “grade level,” passive voice
3. Emailed Warren Wolfe regarding information on turnitin.com and the possibility of access for our students/teachers.
4. Set priorities as second-language learners and dysgraphia for choosing one day of International Dyslexia Association Conference.

**For our next meeting we need to do the following:**

Reviewing the catalog in order to decide and register for one day of International Dyslexia Association Conference with a focus on second-language learners and dysgraphia. (6th period 9/21/11)

**2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:** We are excited to have something with whom to bounce information. While our focus will be identitifying students who are misplaced or need more support than we are currently giving.

**Next meeting:**

Date:\_\_\_\_\_\_ (6th period 9/21/11)\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_\_\_C210\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_