**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_\_\_4\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_11/30\_\_\_\_\_\_\_\_\_\_\_ Facilitator: Andy Anderson

Team members present: Laura Shahidpour, Tesa Edwards

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

-Discussed final exam. Decision was made to do a calculator part (multiple choice then free response) followed by a non-calculator part (also mult choice, free response). We then assigned questions to each part.

For our next meeting we need to do the following:

Laura: draft a calculator portion of the exam

Andy: draft a non-calculator portion of the exam

Tesa: divide the review into calc and no calc parts

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here: Conflict over whether to make the exam two parts was resolved via vote

Next meeting: Dec 7 (during self-directed)

Location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_