**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_5\_\_\_\_\_

Date:\_\_\_\_11/2/11\_\_\_\_\_ Facilitator:\_\_\_\_\_\_\_David Shirley\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Barb Obinger, Heather Hernandez, Roxanne Jamroz, Dave Shirley

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

We continued working on the 4 rubrics for the common assessments.

We worked on the rubric for the second common lab: The Determination of “R”

For our next meeting we need to do the following:

By the next meeting we will have some data from the first common lab assessment (Double Replacement) so we will need to bring that data to the meeting.

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

We are making good progress and feel good about what we will be looking at in the next few meetings.

Next meeting:

Date:\_\_\_\_\_\_\_\_\_\_\_11/30/11\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_\_\_\_\_G 205\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_