**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. 2\_\_\_\_\_\_\_\_\_\_\_

Date:\_9/21/11\_\_\_\_\_\_\_\_\_\_\_ Facilitator: Wolfe

Team members present:

Elman; Perlman; Case; Wolfe

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* *Lord of the Flies* Common Assessment – 4-part detail paragraph connecting to our analytic writing targets conducted in the next couple of weeks. Review of the assessment and the materials used to review/teach the targeted skills. Consensus on necessary revisions; each individual assigned portions to update and then send to the team.
  + Discussed the need to recognize students familiarity with the assignment and what we’re adding to it, especially regarding quality analysis. Working to clarify terminology of topic sentence, thesis, and argument.
* *Lord of the Flies* Common Experience – Socratic Seminar connecting to our speaking and listening targets. Perlman to share materials.

For our next meeting we need to do the following:

* Collect student papers in response to the common assessment
* Need to communicate to rest of team

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

* Progress feels good. We’re functional and helping each other.
* We need appropriate chunk of time to co-assess the 4-part detail paragraphs. Need one of the Oct testing days to do so.

Next meeting:

Date: Oct 12/13

Location: Writing Lab