**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_5\_\_\_\_\_

Date:\_\_\_\_10/17/13\_\_\_\_\_ Facilitator:\_\_\_\_\_\_\_David Shirley\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Roxanne Jamroz, Dave Shirley, Angel Rodriguez, Heather Hernandez, Barb Obinger, Matt Kracht

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

We worked on making each of our 4 formative assessments as forms in the google drive so that we can get immediate feedback for the students to make a spreadsheet of the data to analyze the data. We are going to use Flubaroo to analyze the data from the google forms.

For our next meeting we need to do the following:

We will begin using these formative assessments.

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

Next meeting:

Date:\_\_\_\_\_\_\_\_\_\_\_10/30/13\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_\_\_\_\_G 205\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_