**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_12\_\_\_\_\_

Date:\_\_\_\_5/9/12\_\_\_\_\_ Facilitator:\_\_\_\_\_\_\_David Shirley\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Roxanne Jamroz, Dave Shirley, Heather Hernandez, Barb Obinger

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

We finalized the rubric for the 4th assessment: Titration Lab Quiz

For our next meeting we need to do the following:

At the last meeting of the year we are going to look at the 4 rubrics we developed this year as a set up for implementation next year across the different levels of the chemistry courses.

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

We hope that we will be able to make this set of assessments work next year as we will be collecting at different times. We will look at the idea of analyzing data within each level and between the levels.

Next meeting:

Date:\_\_\_\_\_\_\_\_\_\_\_5/23/12\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_\_\_\_\_G 205\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_