**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_7\_\_\_\_\_

Date:\_\_\_\_2/1/12\_\_\_\_\_ Facilitator:\_\_\_\_\_\_\_David Shirley\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Barb Obinger, Roxanne Jamroz, Dave Shirley, Heather Hernandez

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

We continued discussion of the remaining rubrics for the Formative Assessments and will review them tomorrow during the target team meeting time after school.

Since each level does the labs at different times of the year we discussed when we would be able to begin analysis of the rubrics.

For our next meeting we need to do the following:

We will continue to collect data from the rubrics as each level completes the assessment.

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

We are making good progress and feel good about what we will be looking at in the next few meetings.

Next meeting:

Date:\_\_\_\_\_\_\_\_\_\_\_2/2/11\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_\_\_\_\_G 205\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_