**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting **No. 1**

Date: 9/7/2011 Facilitator: Faisal Mohyuddin

Team members present:

Paul Lusson, Steve Morris, Eric Wentz

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* We discussed the Course Teams Norms worksheet and filled it out to fit our team
* We reviewed the purpose of course teams, specifically our American Literature course team
* We informally shared the work we had done the past two years

For our next meeting we need to do the following:

* Set some specific goals for our team
* Go through the Course Team Self-Assessment
* Facilitator will meet with Department Chair to guidance on setting specific goals

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

* Some confusion about purposes/goals of our particular team
* Wondering how this year’s work will extend the work from the past two years

Next meeting:

Date: 9/21/2011

Location: A329