**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_\_2\_\_\_\_\_\_

Date:\_\_\_9/5/12\_\_\_\_\_ Facilitator: \_\_Adam Washburn\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Adam Washburn  
Tom Gibbons

Megin Khoshaba

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* Discussed the possibility of a pre-winter-break final, pros and cons
* Talked about the impact of the TI-nSpire on checkpoint quizzes (calculator vs. no calculator, disabling factoring and other functions of the calculator, press-to-test)
* Discussed putting open-ended questions on the checkpoint quizzes

For our next meeting we need to do the following:

* Give our first checkpoint quizzes of the year
* A2 teachers will tally how many students got problems 1, 2, and 3 wrong
* Talk about common wrong answers

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

* Things seem to be continuing smoothly from last year

Next meeting:  
Date: \_\_\_9/12/12\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
Location:\_\_\_\_\_A206