**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_\_7\_\_\_\_\_\_

Date:\_\_\_2/8/12\_\_\_\_\_ Facilitator: \_\_Adam Washburn\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Amy Cornelius Adam Washburn  
Tom Gibbons Megin Khoshaba

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* Went over the targets for the new Algebra 2 sections
* Discussed 6.4, planned on reinforcing the 6.4 topics that they struggled with by using warm ups and including those topics on checkpoint quizzes

For our next meeting we need to do the following:

* Collect data from the upcoming checkpoint quizzes on the student self-assessment chart (students check off problems they got correct)
* Come up with Chapter 7 Targets

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

* Things are going well

Next meeting:  
Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
Location:\_\_\_\_\_TBD\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_