**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_\_6\_\_\_\_\_\_

Date:\_\_\_2/1/12\_\_\_\_\_ Facilitator: \_\_Adam Washburn\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Amy Cornelius Adam Washburn  
Tom Gibbons Megin Khoshaba

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* Discussed styles of course targets (100 specific targets, 50 specific targets, or global targets)
  + Depending on the course, it might be more helpful (for a regular or honors level track) to address global targets (i.e. in addition to meeting 75% of standards, being able to apply prior knowledge to solve complex problems, etc.)
* Updated checkpoint problem spreadsheet
* Discussed final exam data, impact of curve

For our next meeting we need to do the following:

* Possible way to develop global targets and address them in the classroom
* Add to checkpoint problem spreadsheet
* Evaluate and discuss impact of checkpoint quizzes thus far

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

* We feel that things are going well. For Algebra 2, it seems that higher final exam scores (comparing to previous years) are a result of the success of the checkpoint quizzes
* We will discuss the possibility of using mastery manager during second semester

Next meeting:  
Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
Location:\_\_\_\_\_TBD\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_