**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_11/27/12\_\_\_\_\_ Facilitator: \_\_Adam Washburn\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Adam Washburn  
Tom Gibbons

Megin Khoshaba

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* Discussed changing the curve on the final exam
* Talked about how to use the calculator on the final exam: calculator part and no calculator part? Or should we just put the calculators in Press-To-Test mode? There are limitations with both options
* Megin’s conceptual checkpoints in A2T: they’ve been successful in forcing students to think about concepts in a different way than rote problem solving. Will continue to give these every week.

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

* Good meeting, helpful to see how checkpoints can tie into other courses other than just Algebra 2

Next meeting:  
Date: \_\_\_TBD\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
Location:\_\_\_\_\_A206