**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_\_5\_\_\_\_\_\_

Date:\_\_\_1/11/12\_\_\_\_\_ Facilitator: \_\_Adam Washburn\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Amy Cornelius Adam Washburn  
Tom Gibbons Megin Khoshaba

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* Discussed Chapter 6 (polynomials) core topics
* Updated Checkpoint Spreadsheet with Chapter 5 and Chapter 6 core topics
* Discussed Algebra 2 Final

For our next meeting we need to do the following:

* Update Checkpoint quizzes with new material
* Evaluate and discuss finals data
* Evaluate and discuss impact of checkpoint quizzes thusfar
* Start compiling data

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

* We feel that things are going well.
* We will discuss the possibility of using mastery manager during second semester

Next meeting:

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_\_\_TBD\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_