**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_9\_\_\_\_\_\_\_\_

Date:\_\_5/9/12\_\_\_\_\_\_\_\_\_\_ Facilitator:\_\_Jen Ochsner\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Jen Ochsner, Jeremy Runyan, Debby Finn

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* Finalized 2nd semester final exam

For our next meeting we need to do the following:

* Discuss plan for 2012-13 school year

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

* Excited to use Mastery Manager to get feedback about the final exam

Next meeting:

Date:\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_A208\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_