**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_5\_\_\_\_\_\_\_\_

Date:\_\_2/1/12 \_\_\_\_\_\_\_\_\_\_ Facilitator:\_\_Jen Ochsner\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Jen Ochsner, Debby Finn, Jeremy Runyan

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* Discussion of Mastery manager and usefulness. Jeremy is not convinced that it provides much more than Scantron. It would be a good idea to offer training again now to teachers who have played with it and need to learn more and greater depth.
* Discussion of targets – Global vs. specific. Will bring to department meeting tomorrow. Geometry likes 4-6 targets per unit. Using these to build assessments and basis for student self-evaluation. Also like the idea of global that pertain to the entire Math Department (i.e ability to read mathematical text/directions, ability to accurately self-assess…)
* Best use of our time – examples of formative shared between members, value of a pre-test, student self-reflection.
* Another “summative” alg. quiz on 2/17. Geometry teachers were not thrilled with outcome of last quiz and feel there is a need to revisit.

For our next meeting we need to do the following:

* Complete the Course Team plan sheet for upcoming meetings.
* Complete Alg. Reviews for upcoming chapters

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

* Good conversation, moving in the right direction that feels appropriate for this course. Trying to make the work purposeful for the instructors.

Next meeting:

Date:\_\_\_2/8/12 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_A208\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_