**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_7\_\_\_\_\_\_\_\_

Date:\_\_11/14/12\_\_\_\_\_\_\_\_\_\_ Facilitator:\_\_Jen Ochsner\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Jen Ochsner, Jeremy Runyan

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* Reviewed final exam (made small changes)
* Discussed need to possibly shorten final exam a little more (considered changes in atmosphere during final exam vs normal final exam week)

For our next meeting we need to do the following:

* Finish final exam and update review packet

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

* Feeling good about the change in the final exam

Next meeting:

Date:\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_A202\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_