**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_\_4\_\_\_\_\_\_\_

Date:10.13.11 Facilitator: Shannon Bain

Team members present: Kerry Lucke, Kunal Pujara, Sue Stephenitch,

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* Course Team Self-Assessment Discussed – there was much agreement about where our team is on the assessment
* Discussion about possible formative assessments
  + Maybe not algebra
  + Maybe a lab assessment – multiple choice question(s) after a lab
  + Maybe identify a target that could be easily measured with multiple choice question
  + Maybe an exit slip

For our next meeting we need to do the following:

* Bring ideas about what to use for formative assessments

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

* Options for formative assessments
* Not going to analyze the assessments this weekend.
* Look for common formative that can lead to useful and simple instructional adjustment
* General consensus on self assessment

Follow up

Lars/Christine - Sue

Aaron – Kerry

Ana – Shannon

Brian/Chris – Team Meeting

Next meeting:

Date: October 19

Location: G101