**Highland Park High School Course Team Log**

*The purpose of this document is to help organize the course team’s work and to capture the important aspects of this work for secondary members to read and understand.*

*All course team facilitators should complete this log and post it to the wiki after each of their team meetings.*

Meeting No. \_\_\_9 \_\_\_\_\_\_\_\_

Date:\_\_1/9/13\_\_\_\_\_\_\_\_\_\_ Facilitator:\_\_Jen Ochsner\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members present:

Jen Ochsner, Jeremy Runyan, Nina Maita, Debby Finn, Patrick Shipp

BRIEF summary of discussion, activities, and work conducted (bullet points will suffice):

* Discussed final exam results, curved grades
* View MM final exam results and discuss trends

For our next meeting we need to do the following:

* Finish final exam
* Begin planning formative assessment

2 minute feedback loop: commit to sharing verbal feedback about the meeting. Capture these thoughts here:

* Feeling good about the final exam

Next meeting:

Date:\_\_1/16/13\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location:\_\_\_A202\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_